



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Cathleen Miller, Treasurer
Gary Miller for Congress
721 South Brea Canyon Road, Suite 7
Diamond Bar, CA 91789

AUG 20 2002

Identification Number: C00331496

Reference: 12 Day Pre-Primary Report (1/1/02-2/13/02)

Dear Ms. Miller:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report indicates the use of calendar year-to-date figures when aggregating and reporting receipts and disbursements. Please be reminded that candidate committees are required to aggregate and report their receipts and disbursements on an election-cycle basis rather than on a calendar-year basis. Please amend your report to show election cycle-to-date figures for all aggregate amounts. (2 U.S.C. §434(b))

-When a committee reports receiving a loan from the candidate, it is necessary to clarify whether or not the candidate used personal funds or borrowed the money from a lending institution or some other source. If the candidate borrowed funds from a lending institution, or other source, please provide the name of the lending institution and the complete terms of the loan.

Additionally, for loans from a lending institution, you must file an FEC FORM C-1 (copy attached) and a copy of the loan agreement. If you are an electronic filer, you must submit the Schedule C-1 electronically without the original signature from the lending institution. Furthermore, you must mail a separate copy of the Schedule C-1 that contains the original signature from the lending institution.